Shujitsu Summer Program (SSP) 2018

CHECKLIST

APPLICATION DEADLINE:

May 31, 2018

APPLY TO:

Ms. Hitomi Yakushiji

Shujitsu University and Shujitsu Junior College International Affairs Center

E-mail: [i-center@shujitsu.ac.jp](mailto:i-center@shujitsu.ac.jp)

APPLICATION MATERIALS CHECKLIST:

|  |  |  |  |
| --- | --- | --- | --- |
| APPLICATION QUALIFICATIONS | | APPLICATION REQUIREMENTS | |
|  | Not a Japanese citizen (preferable) |  | Application for Admission with photo |
|  | A fully matriculated student  at partner institution |  | Letter of Recommendation  from current university  (signed recommendation on official  university letterhead　 (PDF format) |
|  |  |  | Official transcript |
|  |  |  | Medical examination form |
|  |  |  | Copy of passport |
|  |  |  | Proof of travel (medical) insurance (including liability insurance) |
|  |  |  | (If English is not your first language) Copy of English language test results (TOEIC, TOEFL, IELTS, etc.) |

Although we will accept hand-written forms, for processing purposes, we prefer that you type out the Application for Admission form.

Almost all summer program related class/lecture fees, travel expenses (within Japan) and dormitory fees will be provided by Shujitsu University and Shujitsu Junior College. International students are responsible for travel expenses to and from their full-time educational institution and Shujitsu University and Shujitsu Junior College and for personal expenses (including most meals). We ask that host institutions assure that recommended students have enough funds to participate in our summer program and that they purchase proper insurance coverage.